



Government of Mizoram

R F D

(Results-Framework Document)
for

Mizoram Home Guards

(2015-2016)

Section 1: Vision, Mission, Objectives and Functions

Vision

To inculcate habits of self-reliance and discipline amongst the people and to develop in them a sense of civic responsibility.

Mission

Providing opportunity to the citizens of Mizoram for selfless volunteer service to maintain the continuity of essential public services and to ensure safety & security of private and public property in the state.

Objectives

- 1 Volunteer service to the community.
- 2 Providing security and protection to citizens.
- 3 Inculcate habits of self reliance and discipline.
- 4 Strengthening and providing services of Home Guards at sensitive installations and locations.

Functions

- 1 Home Guards and Civil Defence

Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
[1] Volunteer service to the community.	30.00	[1.1] Provision of volunteer services by enrolled volunteers.	[1.1.1] The number of volunteers being enrolled.	Nos.	30.00	1260	1028	1000	980	960
[2] Providing security and protection to citizens.	25.00	[2.1] Deployment of Home Guards at various places for security and protection of citizens and public installations.	[2.1.1] Occurrence of untoward security related incidents in places of deployment.	Nos.	25.00	0	1	2	3	4
[3] Inculcate habits of self reliance and discipline.	20.00	[3.1] Earmarking of one Platoon strength for Disaster Management duties so as to increase the self reliance of the state in such duties.	[3.1.1] No. of personnel earmarked and actually put on duties for Disaster Management.	Nos.	20.00	40	30	25	20	15
[4] Strengthening and providing services of Home Guards at sensitive installations and locations.	15.00	[4.1] Provision of security services at sensitive installations and locations.	[4.1.1] Number of installations which are being guarded.	Nos.	15.00	75	70	65	60	55
* Efficient functioning of the RFD System	3.00	Timely submission of Mid Term Achievement	On-time submission	Date	1.0	10/10/2015	17/10/2015	24/10/2015	30/10/2015	10/11/2015
		Timely submission of final corrected RFD of 2015-2016 through RFMS	On-time submission	Date	1.0	15/07/2015	21/07/2015	28/07/2015	04/08/2015	10/08/2015
		Timely submission of Results for 2015-2016	On-time submission	Date	1.0	02/05/2016	03/05/2016	04/05/2016	05/05/2016	07/05/2016
* Effective redressal of citizens' grievances	1.00	Timely disposal of citizens' grievances lodged through www.mipuiaw.nic.in	Citizens' grievances disposed off through www.mipuiaw.nic.in within 30 days	%	1.0	100	90	80	70	60
* Preparation of Citizen's Charter	2.00	Submission of Citizens' Charter as per the framework provided by RFMS	On-time submission	Date	2.0	11/01/2016	14/01/2016	17/01/2016	20/01/2016	25/01/2016

* Mandatory Objective(s)

Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
* Simplifying internal procedures for effective public service delivery	4.00	Timely formation of Core Committee for Simplification of Internal Procedures	On-time formation of the Committee	Date	1.0	10/05/2015	20/05/2015	30/05/2015	10/06/2015	15/06/2015
		Cumbersome internal procedures are simplified by the Department as per the recommendations of the Core Committee	Number of internal procedures simplified	No.	3.0	5	4	3	2	1

* Mandatory Objective(s)

Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 13/14	Actual Value for FY 14/15	Target Value for FY 15/16	Projected Value for FY 16/17	Projected Value for FY 17/18
[1] Volunteer service to the community.	[1.1] Provision of volunteer services by enrolled volunteers.	[1.1.1] The number of volunteers being enrolled.	Nos.	1028	1028	1028	1028	1028
[2] Providing security and protection to citizens.	[2.1] Deployment of Home Guards at various places for security and protection of citizens and public installations.	[2.1.1] Occurrence of untoward security related incidents in places of deployment.	Nos.	0	0	1	1	1
[3] Inculcate habits of self reliance and discipline.	[3.1] Earmarking of one Platoon strength for Disaster Management duties so as to increase the self reliance of the state in such duties.	[3.1.1] No. of personnel earmarked and actually put on duties for Disaster Management.	Nos.	30	30	30	30	30
[4] Strengthening and providing services of Home Guards at sensitive installations and locations.	[4.1] Provision of security services at sensitive installations and locations.	[4.1.1] Number of installations which are being guarded.	Nos.	70	76	70	75	75
* Efficient functioning of the RFD System	Timely submission of Mid Term Achievement	On-time submission	Date	17/10/2013	20/04/2015	17/10/2015	17/10/2016	17/10/2017
	Timely submission of final corrected RFD of 2015-2016 through RFMS	On-time submission	Date	03/05/2013	03/05/2014	03/05/2015	03/05/2016	03/05/2017
	Timely submission of Results for 2015-2016	On-time submission	Date	03/05/2014	03/05/2015	03/05/2016	03/05/2017	03/05/2018
* Effective redressal of citizens' grievances	Timely disposal of citizens' grievances lodged through www.mipuiaw.nic.in	Citizens' grievances disposed off through www.mipuiaw.nic.in within 30 days	%	90	100	90	90	90

* Mandatory Objective(s)

Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 13/14	Actual Value for FY 14/15	Target Value for FY 15/16	Projected Value for FY 16/17	Projected Value for FY 17/18
* Preparation of Citizen's Charter	Submission of Citizens' Charter as per the framework provided by RFMS	On-time submission	Date	10/07/2013	10/07/2014	10/07/2015	10/07/2016	10/07/2017
* Simplifying internal procedures for effective public service delivery	Timely formation of Core Committee for Simplification of Internal Procedures	On-time formation of the Committee	Date	20/05/2013	20/05/2014	20/05/2015	20/05/2016	20/05/2017
	Cumbersome internal procedures are simplified by the Department as per the recommendations of the Core Committee	Number of internal procedures simplified	No.	--	--	4	5	6

* Mandatory Objective(s)

Section 4: Acronym

Sl.No	Acronym	Description
1	MHA	Ministry of Home Affairs
2	MRHG	Mizoram Home Guards

Section 4: Description and Definition of Success Indicators and Proposed Measurement Methodology

Sl.No	Success indicator	Description	Definition	Measurement	General Comments
1	[1.1.1] The number of volunteers being enrolled.	As volunteer service to the community is one of the objectives, large number of persons actually serving as volunteers is taken as a success indicator.	1028 is the maximum strength sanctioned by the state government.	This figure can be determined as per records of wages disbursed and figures maintained in the Department.	As per records kept in the Department as well as the Home Department, Government of Mizoram.
2	[2.1.1] Occurrence of untoward security related incidents in places of deployment.	Lack of security related incidents indicate a high level of security.	Most of the services provided by MRHG is security related. Therefore, the absence of any incident is considered a success.	As per details held in the Department.	As per records held in the Department.
3	[3.1.1] No. of personnel earmarked and actually put on duties for Disaster Management.	Apart from providing security at various installations, 30 persons out of a total strength of 1028 volunteers are earmarked for Disaster Management duties.	At present, there are only 30 persons (1 Platoon) earmarked for this task. This may increase subject to sanction for increase of overall strength.	Figures kept with State Disaster Management Authority.	Details are held with the Department as well as the State Disaster Management Authority.
4	[4.1.1] Number of installations which are being guarded.	The more the number of installations which are provided with security, the more is the measure of success towards this objective.	Armed security is being provided at various important installations.	From list of deployment maintained in the Department.	The Department maintains a record of deployment of MRHG

Section 5 : Specific Performance Requirements from other Departments

Location Type	State	Organisation Type	Organisation Name	Relevant Success Indicator	What is your requirement from this organisation	Justification for this requirement	Please quantify your requirement from this Organisation	What happens if your requirement is not met.
State Government	Mizoram	Departments	Department of Home	[4.1.1] Number of installations which are being guarded.	Present manner of deployment be maintained in order to keep up with the number of installations being guarded.	Home Department is the authority which regulates security related deployments of MRHG.	The number of deployments at present be maintained and not changed.	The objective of providing security and protection to citizens may not be met.
			Department of Finance	[1.1.1] The number of volunteers being enrolled.	Approval for achieving the target strength of 1260 Home Guards from the present 1028 as laid down by MHA.	This will increase security deployment and also make more persons available for Disaster Management.	232 more volunteers are required.	Security and Disaster Management ability of MRHG will be limited.
			Department of Disaster Management & Rehabilitation	[3.1.1] No. of personnel earmarked and actually put on duties for Disaster Management.	Training in Disaster Management and provision of equipment.	30 persons of MRHG earmarked for Disaster Management are yet to be trained and equipped.	Training to be scheduled for this FY as well as provision of equipment for 30 persons.	Available manpower will be un-utilized.

Section 6: Outcome/Impact of Department/Ministry

Outcome/Impact of Department/Ministry	Jointly responsible for influencing this outcome / impact with the following department (s) / ministry(ies)	Success Indicator	Unit	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
1 Volunteer service to the community.	Department of Finance	No. of volunteers enrolled as per the sanctioned strength.	Nos.	1028	1028	1028	1028	1028
2 Security to citizens.	Home Department.	Reduction in untoward security related incidents in places of deployment.	Nos.	0	0	0	0	0
3 Disaster Management.	Department of Disaster Management & Rehabilitation/ Department of Finance	No. of persons earmarked and actually put on duties for Disaster Management.	Nos.	30	30	30	30	30
4 Strengthening and providing services of Home Guards at various installations	Department of Finance	Nos. of installations which are being guarded.	Nos.	70	76	76	76	76